



# EVENT FAQ's

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## ABOUT US

A mere stone's throw from Grafton Street, Fallon & Byrne is a haven for food lovers set in a stunning heritage building in the heart of vibrant Dublin city. The Ballroom is Fallon & Byrne's best-kept secret; it is situated high above our celebrated Food Hall, Dining Room, and Wine Cellar; where the light pours in, illuminating a space designed for unforgettable experiences in flavour and atmosphere.

Our commitment to excellence extends beyond our cuisine and fine wines, and into the service we provide. From the initial consultation to the day of the event, we ensure that no detail is overlooked, ensuring a seamless and stress-free experience for you and your guests.

## CAPACITY & BALLROOM HIRE

This elegant space can host up to 120 very welcome guests for a seated dinner or theater-style seating, up to 90 guests cabaret-style, or up to 150 guests for a standing reception. Venue rental and minimum number requirements for private events are as follows:

<b>€ 1,000</b>	Friday & Saturday dates	minimum 80 adults	bar closes 1:30am
<b>€ 1,000</b>	Thursday & Sunday dates	minimum 60 adults	bar closes 12:30am
<b>€ 1,000</b>	Monday to Wednesday dates	minimum 50 adults	bar closes 12:30am

Minimum spend can be agreed upon in advance should numbers not meet our minimum requirement. We offer discounts for January, February, and eleventh hour bookings. Kindly note, that all event bookings in December require a minimum of 100 adults.

## LOCATION & ACCESSIBILITY

The Ballroom is located on the second floor at 11-17 Exchequer St, Dublin, D02 RY63, Ireland, which is accessible by both lift and staircase, and restrooms are adjacent.

## OUR CULINARY EXPERTISE

At Fallon & Byrne, we take immense pride in our culinary expertise. Our team of highly skilled and creative chefs, pâtissiers, and cheesemongers meticulously craft a diverse and delectable menu that celebrates the richness of flavours showcasing the finest and freshest ingredients. We offer two styles of dining: standing receptions and seated dinners, the latter with both formal and casual menu options. Our chefs happily cater for all dietary needs and would be delighted to collaborate with you to design a bespoke menu.

## EXCEPTIONAL WINE SELECTION

Complementing our exceptional cuisine is an exquisite selection of wines carefully curated to enhance your dining experience. Our Wine Cellar boasts a wide array of fine wines from renowned vineyards around the world. Whether you're a connoisseur or simply a lover of great wine, our expert sommeliers will guide you through our refined wine list, helping you find the perfect pairing for your occasion.



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## INCLUDED WITH VENUE HIRE

- The services of our dedicated event managers, waitstaff, and bartenders.
- 6' round tables and high-top tables with floor length, crisp white linen tablecloths and napkins.
- Limewash wooden Chiavari chairs and barstools.
- Preserved flower floral arrangements.
- Mercury silver place name, calligraphy table numbers, and tealight holders.
- Mirrored welcome sign, table plan, place name cards, menus, and Food Hall welcome sign.
- Integrated Bluetooth sound system for personal background playlist.
- Cordless microphone, microphone stand, PA system, and hi-speed WiFi.
- Hi-spec data projector with electronic screen (suitable for daytime events).
- Click share system (PC Laptop with USB Port required) and presentation clicker/laser pointer.
- Roller blinds fitted to all windows, and the Ballroom entrance curtain available on request.
- Dimmable chandeliers and recessed lights, colourful bar counter LED's and uplighters.

## GOOD TO KNOW

**Menus & Pricing** – Menu items and prices are subject to change. All prices and fees are inclusive of VAT. A service charge of 12.5% is applied to food and beverage bills. Final food and wine selections are requested two months prior to your event.

**Beverages** - There is a full bar located within the room serving draught and bottled beer, cider, wine, cocktails, spirits, and liqueurs, along with a wide range of non-alcoholic drinks and filtered still and sparkling water.

**Corkage** – Fallon & Byrne does not offer a corkage service and provides a wine list from our extensive Wine Cellar for you to choose from.

**Vendors** – We have worked with many reliable and reputable vendors and would be happy to share our vendor list with confirmed bookings.

**Deliveries** – Florals, additional room decorations, props, etc. can be delivered the day before your event and collected the day after.

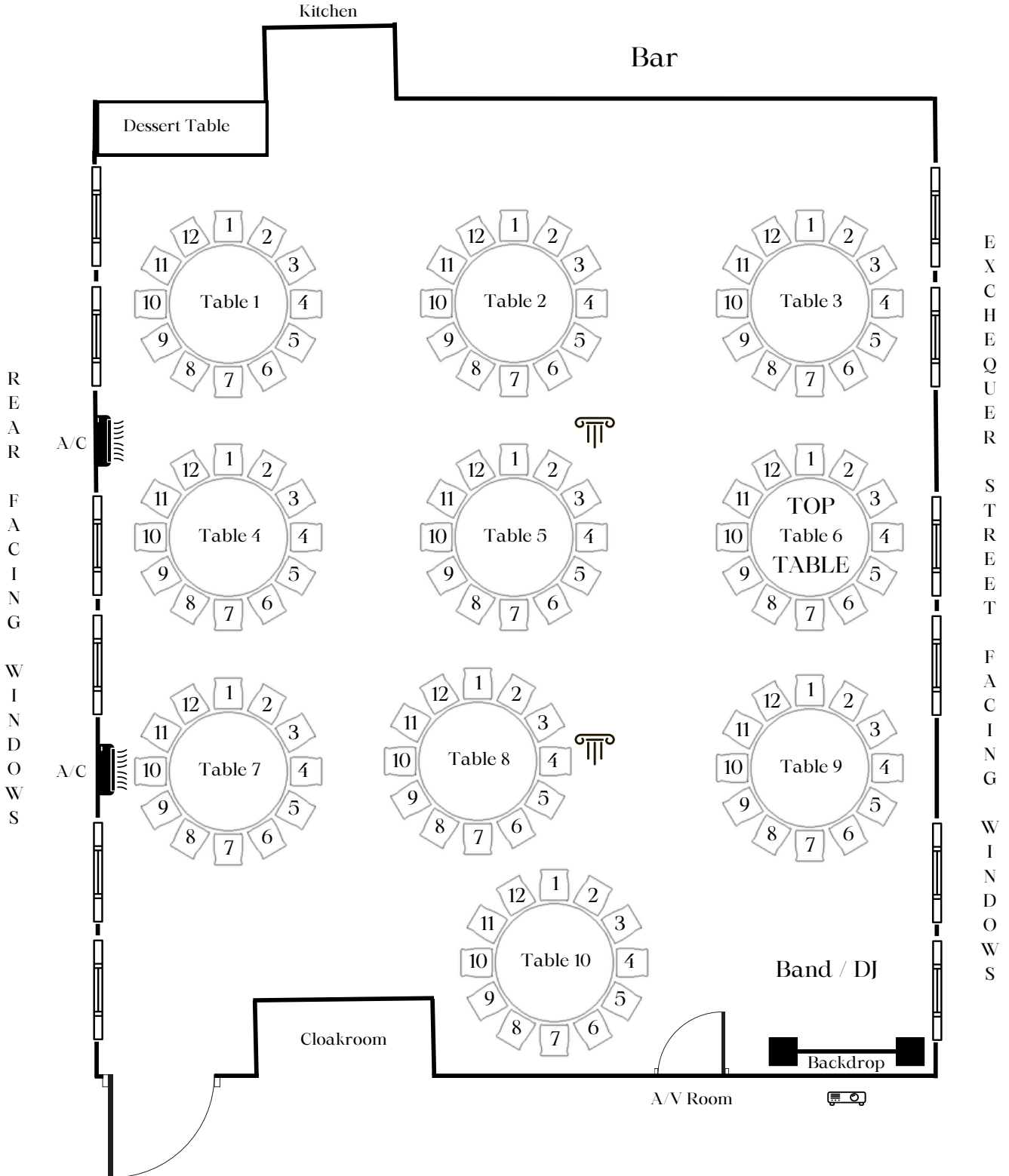
**Booking** – A provisional booking can be held for a maximum of two weeks, after which we request a €2,000 non-refundable deposit to secure your desired date.

**Other Events** - We host a wide range of bespoke events, including breakfast and brunch meetings, team building workshops, family gatherings, wine portfolio tastings, awards nights, weddings, galas, reunions, multi-story events for up to 250 guests, and more!



# BALLROOM FLOOR PLAN

Room dimensions: height - 2.85m / 9'34" • width - 11.05m / 36'24" • length - 14.86m / 48'74"



Maximum of 12 seats per table  
 Tables 5, 6, 8, 9 & 10 can be removed for Dancefloor